



Guildhall Improvement Committee

Date: THURSDAY, 6 SEPTEMBER 2012
Time: 3.00pm
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members: Deputy Sir Michael Snyder (Chairman) Stuart Fraser
Mark Boleat (Deputy Chairman) Deputy John Owen-Ward
Ray Catt Alderman Simon Walsh
Roger Chadwick

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Chris Duffield
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES OF PREVIOUS MEETING**

To agree the public minutes and summary of the meeting held on 28 June 2012 (copy attached).

For Decision
(Pages 1 - 4)

4. **DATES OF FUTURE MEETINGS**

To note dates of future meetings:-

Wednesday 12 December 2012 at 3pm;
Wednesday 26 June 2013 at 1.45pm;
Thursday 5 September 2013 at 1.45pm; and
Wednesday 4 December 2013 at 1.45pm.

For Information

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

7. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
8-11	3

Part 2 – Non-Public Agenda

8. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 28 June 2012 (copy attached).

For Decision
(Pages 5 - 8)

9. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor (copy attached).

For Information
(Pages 9 - 14)

10. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).

For Decision/Information
(Pages 15 - 32)

11. **MAIN CONTRACT DISPUTES STRATEGY**
Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).

For Decision
(Pages 33 - 36)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**